



Victory Christian Academy

South Campus (grades Pre-K through 3rd) 3805 LaPorte Avenue

(219) 548-8803 VCASC@vcacademy.info

North Campus (grades 4 through 12) 360 North 325 East

(219) 548-2701 VCANC@vcacademy.info

*"But thanks be to God! He gives us the victory through Our Lord Jesus Christ."
I Corinthians 15:57*

Information and Admissions Application Packet, 2018-2019

Thank you for considering a quality Christian education at Victory Christian Academy. We welcome your interest in enrolling your child at Victory because we believe that the process of education is a partnership between the Christian home and the school. We are distinctly different from public education. Our Mission and Vision are what makes us unique.

THE MISSION: The mission of Victory Christian Academy is to glorify God through the evangelism and discipleship of students and the pursuit of excellence in education with Christ as our focus and the Bible as our foundation.

THE VISION FOR STUDENTS: Graduates of VCA are Christ-followers who discern truth from error and engage their culture as they fulfill God's purpose for their lives.

THE VISION FOR VCA: Looking to the future, VCA would be an example of academic excellence, large enough to compete academically and athletically, well respected in the community, centrally located on its own land and accessible to multiple communities, a bridge builder to churches, businesses, and the home-schooling community, a planter of other Christian schools, and supported financially by area churches, individuals, and businesses.

CORE VALUES

1. **We value every student** each created in the image of God. We seek for them to know and grow in the knowledge and wisdom of the Lord. (Proverbs 3:5-6; Luke 2:52)
2. **We value God's Word** as the source of all truth and as the authority for what we believe and practice. (II Timothy 3:16)
3. **We value our Staff** as followers of Christ, qualified and equipped to teach, who are seeking to mentor young people to be Christ like. We will encourage and care for our staff. (Matthew 20:24-28; James 3:1)
4. **We value excellence in academics** composed of challenging, biblically-based curricula taught by exceptional staff. Working together they equip students to reach their God-given potential. (Luke 6:40; II Timothy 3:17; III John 4)
5. **We value parents** as partners in helping the school reach its mission and in meeting their responsibilities to their children and to their children's education. (Deuteronomy 6:4-9; Ephesians 6:1-4)
6. **We value ministry**— we encourage our staff, students, and school families to serve each other and reach out to the community, country and world in which they live. (Acts 1:8; Matthew 28:19-20)
7. **We value quality facilities** that provide a safe and desirable learning environment, in keeping with the vision for VCA. (Philippians 3:12-14; 4:19; I Corinthians 14:40)

8. **We value responsible stewardship** with our finances.
 - A. We seek **financial stability** as achieved by using wisdom in all financial transactions and practices. (I Corinthians 14:40; Proverbs 22:7)
 - B. We seek to keep VCA **affordable** to those desiring Christian education by having reasonable fees and by striving to find assistance for those who would otherwise be turned away. (Matthew 19:14)
9. **We value unity** as is maintained in the body of Christ by being sensitive to differences not pertaining to salvation and by focusing on what we have in common in Jesus Christ. (Romans 15:5-6; Colossians 3:14)
10. **We value integrity**, practicing mutual accountability and striving to be above reproach in all things. (Titus 2:7)
11. **We value the worth and dignity** of each individual and extend the love and grace of God to one another in all situations. (Romans 12:10-11; Colossians 3:14)
12. **We value the church** as a body of believers and value faithful attendance in a local body. (Hebrews 10:25, 1 Cor. 12, and Eph. 2)

HISTORY OF VICTORY CHRISTIAN ACADEMY

Victory Christian Academy was officially incorporated by the state of Indiana on September 3, 2002, as a non-profit organization. Joyce Folk, Pam Wilson and Tammy Canzoneri, desiring to begin a mainstream evangelical, but independent Christian school, pursued accomplishing the academy under the conviction of the Lord's direction. These experienced educators opened Victory Christian Academy with both a 4th and 5th grade classroom serving 11 students.

The original meeting place for the school was in Portage, Indiana. The Lord led the group developing the school to focus the search for a location in eastern Valparaiso. This location would allow easy access from most of Porter, LaPorte and Lake Counties. The elementary school is located at 3805 LaPorte Avenue in Valparaiso where we are leasing facilities from Washington Evangelical Free Church. In 2008 the Lord provided for us to purchase our own facility located at 360 N. 325 E. where our 4th through 12th grades meet.

In 2009 the Lord blessed us with **accreditation through ASCI** (Association of Christian Schools International) which is recognized by the state of Indiana and **NCA (North Central Association-AdvanceED)**. The school underwent reaccreditation in 2015-16 and we are confident that this endorsement of our academic and spiritual excellence will contribute toward a new season of continued growth.

Since the school opened in 2002 we have grown in leaps and bounds from 11 students to now over 350. We continue to be confident that the Lord will bless VCA as we seek whole heartedly to serve Him in this very worthy calling.

STATEMENT OF FAITH

Victory Christian Academy is founded on the Holy Scriptures, as interpreted in the statement of faith of the Association of Christian Schools International (ACSI). The doctrinal position of Victory Christian Academy:

- 1) We believe the Scriptures, both Old and New Testaments, to be the inspired Word of God, without error in the original writings, the complete revelation of God's will for the salvation of men, and the divine and final authority for all Christian faith and life (II Timothy 3:16-17; John 14:26; 16:12-15).
- 2) We believe in one God (Deut. 6:4), Creator of all things, infinitely perfect and eternally existing in three persons, Father, Son and Holy Spirit (II Corinthians 13:14; Matthew 28:19).
- 3) We believe that Jesus Christ is true God (John 1:1) and true man (Hebrews 2:14), having been conceived of the Holy Spirit and born of the Virgin Mary (Luke 1:34, 35). He died on the cross, a sacrifice for our sins according to the Scriptures (I Corinthians 15:3; 20:24-29), ascended into heaven (Acts 1:1-9), where He is now our High Priest and Advocate (Hebrews

7:25, 26; I John 2:1; Philippians 2:5-7). He will return in power and glory (Acts 1:11; Revelation 19:11).

- 4) We believe that the ministry of the Holy Spirit is to glorify the Lord Jesus Christ (John 16:14) and during this age to convict men (John 16:8), regenerate the believing sinner (John 3:5-8), indwell (I Corinthians 12:13), guide, instruct (John 14: 26), and empower the believer for godly living and service (Ephesians 5:18-21).
- 5) We believe that man was created in the image of God according to scriptural accounts (Genesis 1), but fell into sin (Genesis 3) and is therefore lost (Romans 5: 12-21) and only through regeneration by the Holy Spirit can salvation and spiritual life be obtained (John 3:5-8).
- 6) We believe that the shed blood of Jesus Christ and His resurrection provide the only ground for justification and salvation for all who believe (Hebrews 9:22-28; Romans 4:25), and only such as receive Jesus Christ are born of the Holy Spirit, and thus become the children of God (John 1:10-13; 3:5-8).
- 7) We believe that the true church is composed of all such persons who through a saving faith in Jesus Christ have been regenerated by the Holy Spirit and are united together in the body of Christ of which He is the head (Colossians 1:18-22).
- 8) We believe in the bodily resurrection of the dead: of the believer to everlasting blessedness and joy with the Lord (I Corinthians 15:51-53; I Thessalonians 4:13-18), and of the unbeliever to eternal judgment. (Revelation 20:7-15)

PHILOSOPHY OF CHRISTIAN EDUCATION

The philosophy of education at Victory Christian Academy is based on a God-centered view that all truth is God's truth, and that the Bible is the inspired and the only infallible authoritative Word of God that contains this truth. God created all things and sustains all things. Therefore, the universe and humanity are dynamically related to God for the purpose of glorifying Him. Because humans are sinners by nature and choice, they cannot glorify or know God. A person can do this only by choosing God's free gift of salvation through His Son, thereby committing his or her life to the Lordship of Jesus Christ.

Our aim socially is to provide a Christian perspective on life and the world from which will come a balanced personality and a proper understanding and acceptance of one's role in life at home, at work, at play, and at worship as given to us in God's Word. This philosophy channels our energies to promoting high academic standards while helping students to achieve skills in creative and critical thinking, using the best integrated curriculum materials available. The objective of our instructional program is to enable students to pursue excellence in the educational fields to which God calls them.

Our responsibility for the student encompasses the spiritual, mental, intellectual, physical, social, and emotional areas. These are inseparable, and through them all runs spirituality. Therefore, we resist the tendency to teach the Bible compartmentally or on the intellectual level alone. We believe the Bible permeates the total curriculum because it is the source of all truth given to us by God.

This philosophy dictates that we cooperate closely with parents in every phase of the student's development, always offering assistance in understanding the purposes of the Christian school.

STUDENT ADMISSIONS REQUIREMENTS & PLACEMENT POLICIES

Instructions - Read the entire packet. A **non-refundable** \$150 Application Fee along with the application form must be completed and submitted with a copy of the student's most recent report card and standardized testing scores. All records (including IEP, 504, behavior and academic records), placement test (\$25) and interview (grades 5-12) must be completed before a new student will be considered for enrollment. The Application Fee is \$100 when submitted **before** April 1st. **This application is considered a contract for the entire school year as VCA makes hiring decisions based on enrollment. If you should withdraw your child after August 1st of the current school year, you will be subject to an early withdrawal fee in an amount equal to one month's tuition per child.**

1. Parents must complete an application for enrollment which includes a "Health Questionnaire" for each student being enrolled and any physical, biological, social or academic issues must be revealed. **Failing to reveal physical, mental, or emotional information may be cause for dismissal. Admitting or revealing your child has special needs or considerations does not necessarily exclude your child from being accepted at VCA.**
2. K4 students must be 4 years old by September 1st to be admitted into school August of that year. A copy of the birth certificate and immunization records must be provided prior to school starting.
3. Kindergarten students must be 5 years old by September 1st in accordance with the laws of the State of Indiana to be admitted into school in August of that year. A copy of the birth certificate and immunization records must be provided prior to school starting.
4. The application and fees must be turned into the office, school records received, placement test completed and interview (grades 5-12) completed before the student is considered for enrollment.
5. Fifth through twelfth grade students must undergo an interview with the administration and must have a transcript or last report card submitted before this interview takes place. Other staff may also interview the student and/or parents such as the guidance Counselor and Athletic Director.
6. In the event that VCA receives more applications than student openings available in any given class, a waiting list for that class will be started.
7. Acceptable grades, conduct, and effort reports from previous schools may be requested.
8. Both the parents and the student must have a personal desire to be a part of the VCA family.
9. All new students in grades K-12, will be required to take a placement test for which there is a fee prior to being accepted. Depending on the results of this test, placement will be made in the appropriate grade. The results will be shared with the parents when scored.
10. If acceptance is granted, financial arrangements will be made for all fees. A student schedule will be developed for 7th through 12th grade students.
11. If a student's application for admission is denied, registration and any fees paid will be returned.
12. The administration, in collaboration with the teachers/school board, will make exceptions to the above policies.
13. All new students are required to supply a birth certificate and an immunization record before they begin school.
14. **Please be aware that all new students are on academic and behavioral probation their first semester at VCA.** If there are no problems in either area, the probation status will automatically expire at the end of their first semester. If problems arise in either area, their probation in that area may be extended or the students may be dismissed. (See Academic Probation and under Discipline Consequences-Behavioral Probation.)
15. Early Application and Late Application: all new students whose applications are received by April 1, 2018, and who have completed their placement test and interview by April 1, 2018, will be notified by April 6 as to the status of their enrollment. New students whose applications are received after April 1 will be notified as to the status of their enrollment after their records are received by Victory Christian Academy, and upon completion of their placement test and interview.

ADMISSIONS PROCEDURES

A. General Procedures

In order to establish uniform guidelines for admission to Victory Christian Academy, the following procedures will be followed:

1. The administration is given the authority to admit qualified students.
2. Special approval will be required for any exceptions to the stated policies and/or procedures.

B. Policies

1. Parents must subscribe to the Statement of Faith and desire to cooperate with the school in pursuing our mission of developing their child so that he/she will become a mature and effective Christian, living according to biblical standards.
2. VCA is unable at this time to provide for students who have:
 - displayed significant emotional or disciplinary problems (**including suspension or expulsion**) at current school. After one year with a clean record, application can be made.
 - a police, court, or criminal record.
 - a physical handicap that would impair the learning process under normal educational conditions.
 - a learning disability for which our program is not able to accommodate.

What's next?

1. Notification of Admission or Rejection. Parents/guardians will receive notification by April 4, 2018 for those that applied before April 1, 2018. Applications received after April 1, 2018, will be notified as soon as possible of any student's rejection or admission to Victory Christian Academy.
2. In July, all parents receive a letter concerning August parent/student orientation, the school calendar and school supply list(s). In August, the Parent/Student Handbook will be available online at www.VCAcademy.info. A hard copy may be requested by coming to the office. **It is required that parents and 5th-12th grade students read the handbook. Parents and their student(s) agree to abide by the handbook by the parents' signature(s) on their child's application. In addition, parents must acknowledge they will support VCA Dress Code Standards and sign that they agree to monitor their child's daily clothing selections.**
3. **Orientation:** New family and parent/student orientations will be held at the beginning of each school year.
4. **Tuition and Fees:** Tuition arrangements must be made prior to August 1st. Regardless of the payment option chosen for tuition, tuition accounts must be current by the first day of school.
5. **Supplies:** Student supplies are to be purchased prior to the beginning of school. Lists of supplies are emailed/mailed to enrolled families in early July and are available in the office.
6. **Forms:** Parents are to complete the following forms during orientations:
 - a. Medical Release/Parental Permission form in case of an emergency and for permission for dispensing medications.
 - b. PK-6th Grade only: An Emergency Pick-Up-Slip listing the people who have permission to pick up your child.

Statement of Non-Discrimination

Victory Christian Academy admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to VCA students. We do not discriminate on the basis of sex, race, color, national or ethnic origin in the administration of our educational policies, admissions procedures, and scholarship awards, athletic and other school administered programs. We do, however, reserve the right to deny admission or employment to any individual who cannot benefit from enrollment based on past academic achievement, disqualifying handicap, or whose personal lifestyle is not in harmony with the Holy Bible, and VCA's stated philosophy and purpose.

VCA's biblical role is to work in conjunction with the home to mold students to be Christ like. Of necessity, this involves the school's understanding and belief of what qualities or characteristics exemplify a Christ-like life according to Scripture. The school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student if the atmosphere or the conduct within a particular home or the activities of the student are counter to or are in direct opposition to the biblical lifestyle taught in the Bible. This includes, but is not necessarily limited to, participating in, supporting, or condoning sexual immorality, homosexual/lesbian or bisexual activity, promoting such practices and asserting that any philosophy other than God alone is the determiner of gender; and/or that marriage is between anything other than one man and one woman. VCA will love and pray for families with these struggles but we must stand firm in declaring that Scripture is truth and thus it would not make a good fit for students and/or families that are unable to support the moral principles of the school as taken from Scripture. (See Leviticus 20:13 and Romans 1:27)

VICTORY CHRISTIAN ACADEMY FULL TIME STUDENT FEES

Victory Christian Academy has a number of scholarships available in addition to being a School Choice Voucher School. Please call the school office to see what your children qualify for.

Registration Fee	\$150 (reduced to \$ 100 if paid by April 1st). The registration fee includes student insurance as required for each student attending VCA. The registration fee is due when the student application is submitted and is non-refundable.
Placement Testing	\$25.00 all new students, K-12, to VCA must complete a math and reading assessment to determine proper placement.
Technology Fee	\$50.00 K- 12th
Chromebook	\$315.00 new students in grades 6 through 12. If the student has a Chromebook already or purchases one from outside VCA, there are associated fees for set up.
Graduation Fee	\$75.00 for all graduating Seniors
Sports Fee	\$100 for each sport in which the student participates and is due in the school office <u>at the first practice for each sport</u> . New sports added to the current VCA athletic teams may involve new equipment and uniforms and may require additional fees or fundraising.
Tuition and Fees	\$3,600 Morning Pre-Kindergarten (No Discounts) \$4,000 Full Day Pre-Kindergarten \$4,400 Kindergarten & Book Fees of \$150.00 \$5,200 Grades 1 through 12 & Book Fees of \$200.00

Tuition and Fees include: tuition, ISTEP Testing, Math Olympics, textbook rental, consumables, quiz and test materials, elementary party fees, cost of core classes and some elective classes, copier and paper costs, teacher material costs, administrative/office costs, guidance counseling costs, etc.

Fees do not include: registration or technology fees, placement/assessment testing for new students, dual credit class fees, fees pertaining to specific classes, yearbooks, Picture Costs, Chromebooks, Withdrawal Fees, Athletic Fees, Field Trip Fees, High School Graduation Fees, Before and After School Care, Club fees and Summer Sports Camps.

Class Lab Fees: Per Full Time Semester or 5 days week, proportional for less days)

HS Sciences \$25.00

Science Olympiad \$50.00

HS Arts \$25.00 to 35.00 depending on class

MS Arts \$20.00 per full time semester

MS/HS Home Econ/Cooking/Nutrition \$50.00

Life Calling \$350.00 Dual Credit

College portion of any Dual Credit class

Various clubs have their own fees

PART TIME VCA STUDENT FEES

Students may enroll at VCA and take classes part time. Full time students have preference over part time students for available openings. Part time students may attend chapel as part of their enrollment.

Registration Fee **\$150** (reduced to **\$100** if paid **before April 1st**). The Registration fee is due when the student application is submitted and is **non-refundable**.

Tuition Fees **Part time class fees are calculated as follows:**
Grades 1-6 - \$260 per year for every day of the week a class meets. For instance, math meets **5 days a week; so the cost would be \$1,300** for the year. This amount is for tuition, books and fees excluding placement/achievement testing, technology fees, and any specific class lab fees.
Grades 7-12 - \$650 per credit, for instance, Biology I is a two credit course so the cost would be \$1300 to take Biology I. This amount is for tuition, books and fees excluding placement/achievement testing, technology fees and any specific class lab fees.

Sports Fees **Students enrolled in 3 or more classes will owe a sports fee of \$100 for each sport** in which the student participates and it is due in the school office at the first practice of each sport. This covers athletic fees and uniform rental. New sports added to the current VCA athletic teams may involve new equipment and uniforms and may require additional fees or fundraising.

If the student is enrolled in less than 3 classes, the sports fee is \$200 for each sport in which the student participates and is due in the school office at the first practice for each sport. This covers athletic fees and uniform rental. New sports added to the current VCA athletic teams may involve new equipment and uniforms and may require additional fees or fundraising.

TEAM SPORTS ONLY FEES (athlete is not enrolled in class(es) at VCA)

Sports Fees are \$200 for each sport in which the student participates and is due in the school office at the first practice for each sport. This covers athletic fees and uniform rental. New sports added to the current VCA athletic teams may involve new equipment and uniforms and may require additional fees or fundraising.

TUITION PAYMENTS:

Parents please choose one of the following options (Complete the Payment Preference Form included with the Student Application Form).

Option 1: Payment in full by June 1st - One single payment to the school office. Tuition paid in full **before June 1st** receives a 1% **discount**. Discount voided in the event the payment is not received by the June 1st.

Option 2: 12-monthly payments paid through FACTS - beginning in the month of June
FACTS is automatic bank payments (ACH) through your checking or savings account, made either on the 5th or the 20th of each month. **\$38.00 annual FACTS enrollment fee***

Option 3: 11-monthly payments paid through FACTS - beginning in the month of July
FACTS is automatic bank payments (ACH) through your checking or savings account, made either on the 5th or the 20th of each month. **\$38.00 annual FACTS enrollment fee***

Option 4: Victory Christian Academy is an approved Indiana School Choice Voucher school. Therefore, if your child attended the last 2 semesters in an Indiana public school or Indiana public school online, and meets the income guidelines, you may qualify for a voucher for your child to attend VCA. These vouchers may pay all or a portion of your child's tuition here at VCA. Please call the school office at 219/548-8803 to see if you qualify, or go to our website and set up a tour to visit. When filling out and presenting your registration fee, be sure to note that you need a voucher application.

* The facts enrollment fee will automatically be deducted from your specified account **within 14 days** of the date your agreement is posted to the FACTS system.

Note: You may also select to pay your monthly tuition with a charge card for an additional convenience fee to cover the cost of FACTS transaction fees each month. Please call FACTS at 1-800-233-1096 for more information.